

Work Management

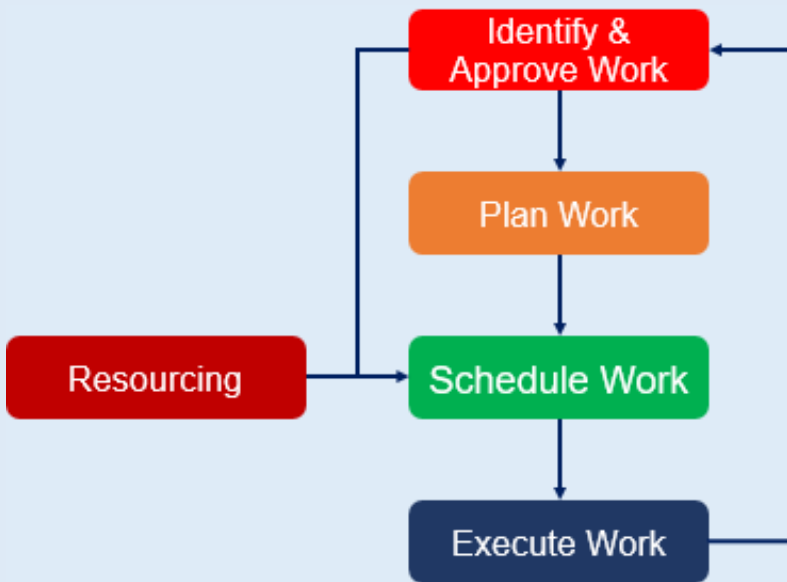
Increased Labour Utilisation |
Maximum Plant Availability |
Optimised Spend & Value



Institute

Course Horizon

Work Management explains how work management processes are implemented to ensure right work is done at right time in the right way in order to realise work force and resource usage efficiency



Why you should attend?

- Maximisation of planned activities, shift to programmed work
- Increased labour utilisation and consistency
- Equipment breakdown reduction hence less risk
- Stock level optimisation
- Elimination of under pressure decision making
- Compliance with legislation

Who will benefit?

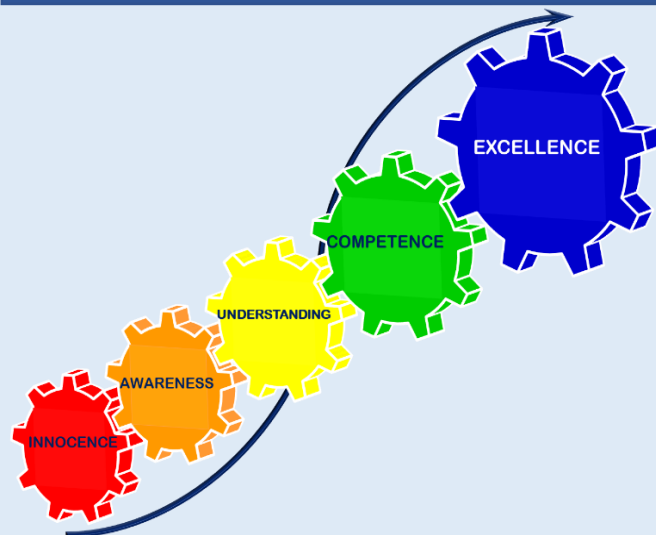
- Senior Managers of Asset Intensive Businesses
- Production and Operations Managers
- Asset and Maintenance Managers
- Project Managers/Engineers
- Maintenance and Production Engineers
- Supervisors
- Planners
- Engineering Technicians

Delivery Platform

- Public Training – available at in all cities and towns
- Onsite Training
- Virtual Instructor-Led Training
- E-Learning
- Customized Training

Training Duration

- Core Delivery – 3 days
- Foundation Delivery – 1 day



REALISE YOUR POTENTIAL

Learning Objectives

By the end of this course, participants should be able to:

- Clearly describe key principles of the work management process
- Demonstrate a clear understanding of the theory on the key task assignments in each flow sheet using a real-life example (work or personal)
- Differentiate between planning, scheduling and resourcing and identify the importance of each
- Explain the roles and responsibilities of members of the planning, scheduling, resourcing and execution functions
- Explain the importance of appropriate scheduling of predictive and preventive maintenance
- Interpret production plans for predictive and preventive maintenance
- Discuss and implement solutions for recurring repair and maintenance problems

Course Content

- Fundamentals of Asset Management
- Work Management Overview
- Work Approval
- Work Planning
- Work Scheduling
- Resourcing
- Work Execution
- Performance Monitoring

Main Elements

Delivery

- The 3-day session equips with knowledge and skills to bring competency to participants
- Self-assessment quizzes and interactive group discussions on each learning area foster great understanding
- Interactive group sessions and illustrative videos will be delivered to enhance content comprehension

Techniques

Participants shall tackle practical exercises on:

- Work Planning
- Work Scheduling
- Work Allocation
- Work Package building